Success Strategies for Doctoral Students

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Dr. Gina Peyton, Associate Professor
<table>
<thead>
<tr>
<th>AGENDA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategies and tips for success within the classroom</td>
</tr>
<tr>
<td>Understanding expectations and taking responsibility outside of the</td>
</tr>
<tr>
<td>classroom environment</td>
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<tr>
<td>How to use resources to maximize success</td>
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<tr>
<td>Navigating the dissertation process</td>
</tr>
</tbody>
</table>
STRATEGIES AND TIPS FOR SUCCESS WITHIN THE CLASSROOM
Starting off Right

- Review the syllabus
- Read the Professor’s welcome letter
- Review the calendar for important dates
- Attend 1st chat session
- Communicate with the Professor as needed
- Seek clarification!
Submitting Strong Assignments

Maximum Success

Follow page limits
Current research
Minimum resources +
Meet deadlines

Short assignment
Old or incomplete resources
Late papers / excuses

Jeopardize Grade
Using Feedback to Maximize Success

1. Talk with professor
2. Read professor’s feedback
3. Seek clarification
4. Compare grade on paper to Bb
5. Make future adjustments!
Strategies for Successful Group Work

**BE PROACTIVE**

- Meet early
- Meet often
- Communicate with the Professor and seek clarification as needed

**PROTECT YOUR GRADE**

- Take the lead as the team liaison if necessary
- If you don’t hear from a member by the second or third correspondence, go to the Professor
- Don’t assume the tasks are being completed by your team members
**Communication**

*Communicate* with your professor! We are not scary, unfeeling people; we are human just like you! We are approachable and will work with you if you communicate effectively and timely with us.
EXPECTATIONS & RESPONSIBILITIES OUTSIDE OF THE CLASSROOM ENVIRONMENT
Key Personnel

- Department Chair
- Student
- Faculty
- Dissertation Chair
## Understanding Expectations

<table>
<thead>
<tr>
<th>You are responsible</th>
<th>Coursework, learning, decisions</th>
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<tbody>
<tr>
<td>Read NSU mail daily</td>
<td>“I didn’t know” is insufficient and will not exempt you from policies and procedures</td>
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<tr>
<td>Be proactive</td>
<td>Know deadlines, policies, procedures</td>
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<td>Professionalism</td>
<td>Approach your role as student the same way you approach your role at work</td>
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Taking Ownership

- Academic Planning
- Financial Planning
- Informed Decision-Making
- Problem-Solving
Academic Planning
Understanding the Curriculum

54 Credits:

- Concentration (24 credits)
- Research (12 credits)
- Electives (6 credits)
- Dissertation (12 credits)
CAPP Evaluation

• List of required courses
• Identifies remaining program requirements
• Know your curriculum. If it doesn’t look right, contact a faculty advisor.
Know What to Take: CAPP

1. Go to Sharklink. Select "quicklinks" in top right corner and select "WebSTAR" or go to webstar.nova.edu
2. Select “student”
3. Select “student records”
4. Select “CAPP degree evaluation”
5. Select current term and press “submit”
6. Select “generate new evaluation” on bottom of page
7. Select appropriate program (Ed.D) by clicking on radio button
8. Press “generate request”
9. Select “detail requirements” by clicking on radio button and press “select”
CAPP (Curriculum, Advising, Program, and Planning)

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Financial Planning
Questions to Ask
Financial Aid

• How much loan money do I have remaining?
• How much money can I borrow each semester?
• How many credits do I need to be receive aid?
• What will happen if I drop a course?
• What will happen if I withdraw from a course?
Questions to Ask the Bursar

• Do you have payment plans available?
• What is my balance?
• What is the hold on my account for?
• I have an old debt I want to pay off. How do I do that?
Informed Decision-Making
Before making any significant decisions (ex. Drop class, change concentration, take leave) consult your resources!
Know Your Resources

- Calendar
- Financial aid, bursar, registrar
- Policies and procedures
- Schedule of classes
- Sharklink / Webstar
- ADRIANA
- Course syllabi
NSU and FCE Websites
Important Resources

• Calendar: http://education.nova.edu/students/current-students/academic-calendar.html
• Catalog: http://education.nova.edu/students/current-students/studentcataloghandbook.html
• Course syllabi: http://education.nova.edu/students/current-students/course-syllabi.html
• Current Student Resources: http://education.nova.edu/students/current-students/index.html
• Dissertation committee communication (ADRIANA): https://adriana.nova.edu/
• Dissertation resources: http://education.nova.edu/applied-research/research-and-dissertation-resources.html
• Financial Aid: http://www.nova.edu/financialaid/index.html
  – Satisfactory Academic Progress (SAP): http://www.nova.edu/financialaid/eligibility/satisfactory-academic-progress.html
• Fischler College: http://education.nova.edu/
• Registrar: registration, forms, records, CAPP - http://www.nova.edu/registrar/
• Schedule of Classes: http://education.nova.edu/students/current-students/doctoral-schedule.html
Problem-Solving
Avoid Problems with Academic Record

- Confirm all changes: ex. Concentration, drops, withdrawals, change of grades, posting of grades
- Make sure bill is accurate
NAVIGATING THE DISSERTATION PROCESS
Navigating the Dissertation Process

• This is a significant part of your doctoral studies. You will be working very closely with your Chair over several years. It is important to start the relationship on a positive note.
Navigating the Dissertation Process

COMMUNICATION
- Introduce yourself to the chair
- Acknowledge and respond to all messages

PROGRESS
- Make revisions within 2-3 weeks. The paper will still be fresh in the Chair’s mind
- While waiting for your Chair to respond, use your time wisely...conduct additional research, continue to write on the next section, etc.

EXPECTATIONS
- Reach out to your chair on a regular and frequent basis.
- Don’t “disappear” - keep you and your content fresh in the chair’s mind.
- Chair and committee member have up to 10 days each for review