



Interdisciplinary Arts Program Capstone Application Directions

Step 1: You must complete and submit this application packet, which includes the application, the Mentor Agreement, and the Student Transaction Forms. When completed, send all three forms to Sarah Harris by fax (954-262-3879), mail (1750 NE 167 Street, North Miami Beach, FL 33162), or scan and email it (saraharr@nova.edu).

You are eligible to apply for your Capstone course if you have completed (or are currently in the process of completing) 24 credits of your program and have at least a 3.0 GPA. Those credits must include EDU 5000, EIA 526, 501, 503, 506, and 511.

You must discuss your program of study, including the selection of an appropriate capstone with the EIA Director or Advisor prior to submitting your application.

Each course is scheduled for a full term (approximately 16 weeks), beginning in August, January, or May.

The syllabi are available at: <http://education.nova.edu/students/current-students/student-resources.html> Click on “Course Syllabi,” then “Masters and Educational Specialist”, and login with your NSU username and password. Select “EIA” and then the specific course.

Step 2: After you receive an NSU email message indicating your approval to be enrolled in this class, you **MUST** complete the Student Enrollment Agreement (SEA) form within five days, as part of the registration process. (*You will not be registered for the course if you fail to complete the SEA.*) The SEA requires students to agree to meet and uphold NSU’s standards and policies. For questions about the SEA, please call 954-262-7200.

To complete the SEA:

1. Log into SharkLink (<https://sharklink.nova.edu/cp/home/displaylogin>).
2. Locate the “Records and Academics” section on the Student tab and click on “Course Information”.
3. Select “Registration-Add/Drop” to access and complete the SEA.



Abraham S. Fischler
College of Education

**Interdisciplinary Arts Program
Capstone Application**

PLEASE TYPE OR PRINT

NSU Site (or "online") _____ Date Submitted _____

Name (Ms. /Mr.) _____ NSU# N _____

Current Occupation: _____ (e.g., 5th grade teacher;
media specialist)

Address _____
Street City State Zip

Home or Cell Phone _____ Work Phone _____

NSU E-mail Address _____@nova.edu

Select the EIA Capstone Course:

___ EIA 688 - Interdisciplinary Arts Leadership

___ EIA 689 - Theatre Arts Leadership

___ EIA 690 - Musical Arts Leadership

___ EIA 691 - Visual Arts Leadership

___ EIA 692 - Dance Arts Leadership

Select Term: ___ Fall ___ Winter ___ Summer



Interdisciplinary Arts Program

Capstone Mentor Form

Name of Student: _____ NSU ID #: N _____

Email: _____@nova.edu Home phone: _____

Work phone: _____ Mobile phone: _____

Student is applying for which Capstone? (each course is 6 credits)

Check only one:

EIA 688 - Interdisciplinary Arts Leadership

EIA 689 - Theatre Arts Leadership

EIA 690 - Musical Arts Leadership

EIA 691 - Visual Arts Leadership

EIA 692 - Dance Arts Leadership

When?

Term: Fall Winter Summer Year: _____

The Capstone Mentor must be an Adjunct or full-time professor for the Interdisciplinary Arts program. The Mentor will guide the student through completion of the requirements and objectives of the Capstone as outlined in the course syllabus: Please go to the link provided in the list above to download and view the appropriate syllabus.

The Mentor will assist the student in the design of the Capstone project using the following points as a guideline:

1. Describe your Capstone event in detail – what is the theme? Create an outline.
2. What is the meaning or philosophy behind your Capstone idea?
3. Create a timeline to demonstrate your plans for accomplishing your Capstone goals.



NOVA SOUTHEASTERN UNIVERSITY
 Enrollment and Student Services
 Office of the University Registrar
 3301 College Avenue • Fort Lauderdale, Florida 33314-7
 (954) 262-7200 • 800-541-6682 • Fax (954) 262-3256

Student Transaction Form

(one semester per form only)

Abraham S. Fischler College of Education
 Send to: Sarah Harris Fax: 954-262-3879



Last Name _____ First Name _____ Middle Initial _____

NSU ID _____ Phone Number _____ Semester _____

This form is ONLY to be used for registration or withdrawal requests that cannot be completed in real time through SharkLink or WebSTAR, for instance, after the drop/add period has passed. **Please note that beginning with the Spring 2014 term, all students registering for classes MUST complete a new Student Enrollment Agreement (SEA) each semester.** Although registrations submitted will generally be processed within three business days, they are not fully secured until the SEA for the appropriate term/semester has been completed online. To complete the SEA, follow the steps below within three days of submitting this Student Transaction Form:

Login to **SharkLink** ▶ on the student tab locate **Records & Academics** ▶ click on **Course Information** ▶ select **Registration-Add/Drop** ▶ select the term

Allow three business days for your request to display on your student record. However, requests processed will be cancelled if you fail to complete the SEA.

Courses to Add

Course Ref. No.	Subject	Couse No.	Section	Course Title	Start Date/End Date	Cr. Hrs.

Courses to Drop or Withdraw

Course Ref. No.	Subject	Couse No.	Section	Course Title	Start Date/End Date	Cr. Hrs.	Last Date of Attendance Office Use Only

 Student Signature

 Date

 Academic Advisor Signature

 Print Name

 Extension

 Date

Office Use Only	
_____ Processed by	_____ Date