

Dear Student,

Pursuant to the Abraham S. Fischler College of Education and School of Criminal Justice (FCE&SCJ) Student Grievance Procedure, the **Grievance Form** is for use in filing a grievance when a satisfactory resolution is not achieved through a formal appeal. Please note that this form and any supporting documentation must be properly completed, received, and on file in the Office of Student Judicial Affairs (OSJA) within fifteen (15) days following receipt of correspondence disclosing the appeal committee's decision, otherwise, the grievance will no longer be eligible for review. Students are encouraged to submit the Grievance Form, and any supporting documentation, well in advance of the fifteen (15) day deadline for submission.

Should you have any questions or need assistance with the completion and/or submission of a grievance, please contact OSJA at 954-262-8383 (toll free at 1-800-986- 3223, ext. 28383), or via e-mail at [osja@nova.edu](mailto:osja@nova.edu).

Sincerely,

Office of Student Judicial Affairs  
Abraham S. Fischler College of Education  
and School of Criminal Justice

GRIEVANCE FORM

*Abraham S. Fischler College of Education and School of Criminal Justice*  
(Please Print or Type)

Name \_\_\_\_\_ NSU ID \_\_\_\_\_

Mailing Address \_\_\_\_\_  
Street City State Zip

Email \_\_\_\_\_ Phone: Home ( ) \_\_\_\_\_ Cell ( ) \_\_\_\_\_

Degree (Check One): EdD/PhD EdS MS Program/Major" \_\_\_\_\_

Nature of Grievance (e.g., grade, dismissal, other) \_\_\_\_\_

Course Information (if applicable): \_\_\_\_\_

Course Prefix, Number and Title \_\_\_\_\_

Term/Semester Enrolled \_\_\_\_\_ Professor \_\_\_\_\_

Use the space below to provide a concise, factual statement of the salient points that constitute your grievance and your desired resolution (attach additional pages if necessary):

Cite any specific policies and/or procedures not adhered to (attach additional pages if necessary):

List all documentation attached to this grievance to support the above assertions (attach additional pages if necessary):

Signature \_\_\_\_\_ Date \_\_\_\_\_