



Addendum to Appeal

MS, EdS, EdD

Abraham S. Fischler College of Education

Based on the nature of your appeal, please respond to the following supplementary questions below (choose from one category, A or B):

- A. If you are appealing a dismissal due to the expiration of your time frame for program/degree completion, and seeking reinstatement and additional time to complete your degree, please address the following:
1. How much time are you requesting?
 2. What are the reasons why you were unable to complete your degree within the time allotted?
 3. What has changed so that you will now successfully be able to complete your degree within the time allotted?
 4. If reinstated with additional time, what is your strategy for successfully completing your degree?
- B. If you are appealing a dismissal due to academic reasons and seeking reinstatement, please address the following:
1. What are the reasons why you think you were unsuccessful in the courses for which you received a failing grade?
 2. Have you spoken with any of your professors from whom you received a failing grade, and if so, what was the outcome of that discussion?
 3. Did you receive any guidance from an advisor?
 4. If reinstated, what is your strategy / what will you do differently to maintain satisfactory academic progress?
 5. Please explain why you did not withdraw from the course(s) in which you encountered difficulty.

Your appeal, inclusive of your response to the above questions, will initially undergo an informal review through the Office of Academic Affairs. Please note that failure to respond to these questions, or to all questions in the appropriate category, could adversely affect the outcome.

Notification of the outcome of this review will be provided. Should you have any questions or need assistance with the completion and/or submission of your appeal, please contact the Office of Student Judicial Affairs (OSJA) at 954-262-8383 (toll free at 1-800-986-3223, ext. 28383), or via e-mail at osja@nova.edu.