

Suleira M. Quiñones Fontáñez, Ed.D.

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EDUCATION

- 2011 Post-Doctorate, Strategic Planning with Major in Corporate Social Responsibility**
University of Leon, Leon, Spain
- 2010 Doctor of Education (EdD), Instructional Technology and Distance Education**
Nova Southeastern University, Fort Lauderdale, Florida
- 2003 Master of Art (MA), Education / Scientific Analysis of the Human Body Movement**
Inter American University of Puerto Rico, San German, Puerto Rico
- 2001 Bachelor of Sciences (BS), Natural Sciences**
University of Puerto Rico, San Juan, Puerto Rico

PROFESSIONAL EXPERIENCE

Administrative Director/Assistant Professor

Nova Southeastern University (NSU) - Fort Lauderdale, Florida

Abraham S. Fischler College of Education & School of Criminal Justice

June 2019 to Present

Responsibilities: Provides high quality instruction to ensure students meet course outcomes. Focused and committed in the continual delivery of exceptional academic and student support services. Always vigilant in guiding and monitoring student learning outcomes are aligned with program's curriculum. Exploring alternatives regarding existing gaps in the recruiting process with prospective master and doctoral students in Puerto Rico. Structure classes aligned with program's curriculum. Review and assess student learning outcomes within the academic planning process. Formulate instructional assignments to keep students apprised of current practical and theoretical research in their field of expertise. Topics covered include: Tuition Fees, Program's curriculum, Graduate Academic Offerings, Career Counselling, Accreditation Orientation, provide educational support services, Certificates of studies for Puerto Rico organization (DE-Title 2, Asociación de Empleados-AEELA, Government of PR). Ensure NSU Accreditation meets and achieve Requirements of Affiliation in Puerto Rico in coordination with the State Department and PR Education Department. Meets enrollment objectives for assigned programs or territories by providing superior customer service to prospective students from point of inquiry through enrollment, resulting in enhanced student engagement and retention. Ensure full implementation strategies in building partnership in support of recruitment and retention initiatives targeting off-the radar municipalities outreaching public and private schools island wide. Develop bilingual marketing strategies and

messaging targeting technologically savvy diverse generation by networking with alumni, organizations and education department primarily using social media such as Facebook and WhatsApp. Manage and ensure day-to-day Department operations: Prospective student orientation sessions on academic programs, financial aid support and general student services. Organize forums on topics of leadership, technology and special education. I teach graduate courses in Organizational Leadership, Educational Leadership and Instructional Technology and Distance Education.

Field Associate/Adjunct Professor

Nova Southeastern University (NSU) - Fort Lauderdale, Florida

Abraham S. Fischler College of Education & School of Criminal Justice

June 2011 to June 2019

Responsibilities: Input, manage, and monitor student activity and status changes on the Ellucian Recruiter system on a daily basis. Be present for all onsite instruction and available to students before and after class meetings. Provide onsite recruitment. Maintain student contact in Recruiter system; prepares weekly reports on student inquiries and recruitment efforts; provide research for compiling a variety of marketing options and recruitment mailing lists. Coordinate student recruitment and enrollment management goals. Provide counsel to students. Coordinate university participation of staff and alumni. Promote and represent the college at meetings. Assist in the creation, packaging, and distribution of academic program resource materials for student recruitment and retention; develops mentorship communication process; analyze trends in recruitment and retention of students in their territories. Serve as a liaison and communicate with students, faculty, advisors, and administrators.

Education Advisor

Office of Training and Advice in Labor Management and Human Resources – San Juan, PR

July 2013 - December 2016

Responsibilities: Advise the Director in Academic Affairs and Virtual Technology of the School of Continuing Education. Advise and make recommendations to make the academic processes more flexible in the School of Continuing Education. Analyze the deterioration of the Government Scholarship Program. Analyze new trends in training and training at the government level. Advise on the development and implementation of research processes on the work climate in the public service. Advise in the development of entrance exams and promotions to the public service.

Project Manager/Instructional Designer

Jose Aponte de la Torre School - Carolina, Puerto Rico

December 2010 - December 2015

Responsibilities: Design and implement the Technology and Distance Education Program in the School. Develop processes and strategies for the diffusion of knowledge and didactic information through the resources of Distance Education. Coordinate the operation and supervise the technological services of the School. Coordinate with the School and Faculty Directorate and the Calendar of events to be disseminated through the Distance Education method. Facilitate experiences that promote knowledge and learning in students through

the method of Distance Education. Collaborate with the development of innovative curricular activities. To contribute knowledge and skills in the technical and tactical phases of the activities that are designed in the School to process them through the systems of Distance Education. Offer technological training workshops to teachers and students. Coordinate the services of Distance Education with the participating schools of the Technology and Distance Education programs to be implemented. Supervise compliance with the Internet Use Policy in the School. Write corresponding educational reports. See less Coordinate with the school management and Faculty and events calendar for events to disseminate through the distance learning. Provide experiences that promote knowledge and learning in students on distance learning methods. Collaborate with the development of innovative curriculum activities. Contribute knowledge and skills to the different phases of the program including technical and tactical concerning the designed to process via the distance learning systems. Provide technological training workshops for teachers and students. Coordinate with participating schools of technology and distance learning programs in distance education services to be introduced. Monitoring of the use of Internet and school policy; drafting relevant educational reports.

Special Project Advisor

Cooperative Development Commission - San Juan, Puerto Rico
September 2014 - May 2015

Responsibilities: Implementation of the Projects. Guarantee the adequate flow of activities and the coordination of all the components of the Plan. Responsible for compliance with the requirements before the Department of Education of Puerto Rico. Drafting of the Work Plans to be presented by the Department of Education. Assist the Director of the Social Studies Program in the Evaluation and Follow- up Committee. Supervise the personnel hired with project funds and report to the Project Director. Develop and implement strategies related to the achievement of the objectives of the proposal aimed at the academic development of students. Coordinate periodically with all the staff that works for the project and timely inform of any problem that requires necessary measures. Conduct monthly meetings with the administrative staff of the project to ensure compliance with the Work Plan. Advise and collaborate in the evaluation of documents related to Special Projects. Guarantee the adequate flow of activities related to Special Projects.

Education Coordinator

Children's Museum - Carolina, Puerto Rico
October 2012 - December 2013

Responsibilities: Provide pedagogical and didactic tools demanded by educational institutions for the development of their work. Develop skills and abilities that promote quality professional performance. Effective learning of work in an interdisciplinary team. Design and implementation of informative and educational programs. Design and development of teaching materials. Perform strategic searches where the Museum can be positioned.

Adjunct Professor

Keiser University - Miami/Fort Lauderdale Area
August 2008 - August 2012

Responsibilities: Instructional Design and On-line Basic Biology and Advance Biology Class

Magna Ruta Coordinator/Trainer

Casa Grande Interactive - San Juan, Puerto Rico
May 2011 - December 2011

Responsibilities: Design the Teaching Resources and review the content of the areas of Science and Financial Health. Offer training to public school teachers related to the Creation of Lessons Interactive. Application of information technologies for learning. Academic preparation to offer advice and design learning experiences. Supervise and coordinate student events; in such a way as to minimize the risks and meet the objectives. Possess contacts and trained personnel for the development of the academic activities of La Magna Ruta. Offer learning experiences with talented students. Maintain a positive, motivational and high energy environment at all times, among the participants, resources, mentors and all those attending the event, within the ethical and disciplinary standards of an international academic event. Capacity and willingness to make decisions in emergency situations. Develop official documents of La Magna Ruta: Agenda, production purchase list (needs per location), map establishing route, content sheets and adventure logistics; daily report and final reports; and any other document that is needed. Comply with deadlines and established goals. Ability to communicate with customers, resources and subcontractors by different means (e-mails, fax, tel.) Facilitating communication and coordination between all parties. Capacity for managing budgets.

Trainer, Educational Coordinator and Program Officer

University of Puerto Rico - Humacao, Puerto Rico
November 2009 - September 2010

Responsibilities: Offer training in the area of Communication and Technology. Coordinate all the activities to be offered in the training of Puerto Rico and the United States. Writing of Proposals. Responsible for the academic division of the Program to work properly for its maximum benefit. Creation of all the logistics of training and conferences. Assessment and subsequent evaluation of the workshops. Coordination of the different external and internal resources so that the Web page and the Academic Platform are updated. Prepare, in coordination with the director, the Annual Progress Report to be submitted to the Federal Education Department. Evaluate and submit recommendations of the training of the Program to the Director. Design and collaborate in the logistics of the implementation of the workshops and conferences to be offered by the Program. Bring the assistance of the lecturers and participants of the training. Ability to organize and maintain records applicable to your area of work. Develop visual presentations of the training.

Education Advisor

Houghton Mifflin Harcourt

September 2007 - September 2010 - San Juan, Puerto Rico

Responsibilities : Work directly with the Office of the Superintendent of Añasco and Ponce III, giving training workshops to elementary school teachers supported by Title V funds. Coordinate visits of Technical Support and Monitoring to elementary schools. Provide educational workshops to teachers. Provide innovative teaching strategies where teachers can put it into practice.

Advisor

Virtual Guadalajara University - Guadalajara, Mexico

January 2009 - January 2010

Responsibilities: Offer a course on Knowledge Management Systems Design.

Education Advisor

Inter American University of Puerto Rico - San German, Puerto Rico

October 2005 - May 2009

Responsibilities: Coordinate areas, sections, specialties or courses. Participate in the revision and updating of the plans and programs of studies taking into account the technical, scientific and humanistic advances. Participate in projects and tasks to disseminate knowledge, attitudes and skills. Teach Science, Technology and Environment. Lecture in Fundamentals of Biology and the development of the laboratory, Anatomy and Pharmaceutical Physiology and Pharmaceutical Chemistry. Prepare exercises and experiments and assist students in the development of them. Prepare solutions and reagents. Ensure that the safety standards within the laboratory are met. Provide workshops and coordinate visits to elementary school teachers supported with federal funds.

Adjunct Professor

Inter American University of Puerto Rico – San German, Puerto Rico

October 2007 - April 2009

Responsibilities: Coordinate areas, sections, specialty courses. Participate in projects and tasks of disseminating knowledge, attitudes and skills. Participate in the review and updating of plans and programs of study taking into account the technical, scientific and humanistic. Participate in projects and tasks of disseminating knowledge, attitudes and skills. Teach Science, Technology and Environment. Fundamentals teach biology and development laboratory. Provide kinds of Anatomy and Physiology Pharmaceutical and Chemical FarmacéuticaParticipar Develop exercises and experiments and assist students in developing them. Prepare solutions and reagents. Ensure compliance with safety standards within the laboratory.

PUBLICATIONS

Books

Quiñones, S. (2012). *Introducción a la Responsabilidad Social Empresarial*. San Juan, Puerto Rico.

Newsletters

Quiñones, S. (2020, april 14). *Escuela 4.0: transformación del aprendizaje*. Periódico El Nuevo Día, Online.

Quiñones, S. (2020, abril 8). *Década de transición hacia una educación de excelencia*. Periódico El Nuevo Día, Online.

Quiñones, S. (2012, january 15). *La educación en el 2012*. Periódico De Todo Carolina, 37 (438), p.11.

Quiñones, S. (2011, may 4). *La tecnología alcanza a todos*. Periódico De Todo Carolina, p.8

Quiñones, S. (2011, april 10). *Pa los Duros delegados del Modelo de las Naciones Unidas*. Periódico De Todo Carolina, p.9

Quiñones, S. (2011, february 23). *Implementación de TICs en el Ámbito Educativo*. Periódico De Todo Carolina, p.9

Quiñones, S. (2010, december 29). *Educación a Distancia: Modelo Innovador*. Periódico De Todo Carolina, p.13

Quiñones, S. (2010, december 22). *Mobbing: Acoso Laboral*. Periódico DeTodo. Carolina, p.5.

Quiñones, S. (2010, december 1). *Más allá del bullying*. Periódico DeTodo Carolina, p.9.

Dissertations

Vázquez, M. & Quiñones, S. (2021). *Competencias VUCA y Nivel de Esfuerzo Basado en la Gestión del Cambio en Líderes de Recursos Humanos*. Nova Southeastern University. Fort Lauderdale, Florida.

Ruiz, V. & Quiñones, S. (2021). *La Efectividad de la Plataforma Moodle en una Universidad Privada de Puerto Rico*. Nova Southeastern University. Fort Lauderdale, Florida.

Colón, K. & Quiñones, S. (2021). *Análisis Retrospectivo y Prospectivo de la Demanda de Cupos en la Educación Superior a Distancia en Puerto Rico*. Nova Southeastern University. Fort Lauderdale, Florida.

López, N. & Quiñones, S. (2021). *La Simulación Clínica como Estrategia Educativa en las*

Ciencias de Enfermería en una Universidad del Norte de Puerto Rico. Nova Southeastern University. Fort Lauderdale, Florida.

Fernández, G. & Quiñones, S. (2021). Factores que Inciden en la Deshonestidad Académica en un Curso en Línea en una Universidad en Puerto Rico. Nova Southeastern University. Fort Lauderdale, Florida.

Quintana, L. & Quiñones, S. (2020). Nivel de Adopción de las Tecnologías de Información y Comunicación en los Docentes de una Escuela de Enfermería Privada de Puerto Rico. Nova Southeastern University. Fort Lauderdale, Florida.

Rodríguez, A. & Quiñones, S. (2020). Efecto del Liderazgo Transformacional en los Guardias de Seguridad Privados que Trabajan en Instituciones Educativas Privadas. Nova Southeastern University. Fort Lauderdale, Florida.

Morales, A. & Quiñones, S. (2020). Prácticas para el Desarrollo de la Internacionalización de la Educación Superior en Puerto Rico como Destino Académico. Nova Southeastern University. Fort Lauderdale, Florida.

Albino Moscano, O. & Quiñones, S. (2019). La Toma de Decisiones Instruccionales Basadas en el Análisis de Datos Producto de la Evaluación del Aprendizaje en Escuelas Públicas en Puerto Rico. Nova Southeastern University. Fort Lauderdale, Florida.

Montañez, R. & Quiñones, S. (2019). Estilos de Liderazgo de los Trabajadores Sociales Escolares en el Sistema Público de Puerto Rico y su Relación con la Efectividad y Satisfacción del Liderazgo en el Ambiente Laboral. Nova Southeastern University. Fort Lauderdale, Florida.

Burgos, R. & Quiñones, S. (2019). El Líder Educativo Situacional y su Impacto al Docente Mediante la Comunicación Efectiva, la Motivación y Pensamiento Crítico. Nova Southeastern University. Fort Lauderdale, Florida.

Santana, I. & Quiñones, S. (2019). El Impacto del Liderazgo Transformacional del Director Escolar y su Influencia en la Satisfacción Laboral del Docente Ocupacional. Nova Southeastern University. Fort Lauderdale, Florida.

Viera, G. & Quiñones, S. (2019). Competencias en el Ámbito Laboral de los Docentes y la Motivación hacia su Desarrollo Profesional en el Siglo XXI. Nova Southeastern University. Fort Lauderdale, Florida.

Rivera, C & Quiñones, S. (2019). Competencias Básicas de un CEO en un Programa de Servicios Integrales a Jóvenes que han Cumplido Medida Dispositiva. Nova Southeastern University. Fort Lauderdale, Florida.

Santiago, A. & Quiñones, S. (2018). Influencia en el Liderazgo del Director Escolar en el Desempeño Laboral de los Maestros. Nova Southeastern University. Fort Lauderdale, Florida.

Rodríguez, N. & Quiñones, S. (2018) Factores que Favorecen u Obstaculizan la Integración de las Aplicaciones Tecnológicas Móviles al Ámbito de Desempeño

Profesional del Cosmetólogo. Nova Southeastern University. Fort Lauderdale, Florida.

Reyes, Y. & Quiñones, S. (2018). Rol de Liderazgo Distribuido del Director Escolar en la Transformación de la Escuela Primaria. Nova Southeastern University. Fort Lauderdale, Florida.

Cardona, H. & Quiñones, S. (2018). Los Efectos de los Estilos de Liderazgo del Director de la Escuela en el Desempeño Profesional de los Docentes y Estudiantes. Nova Southeastern University. Fort Lauderdale, Florida.

Calderín, L. & Quiñones, S. (2018). Salón Invertido como Herramienta para Promover la Solución de Problemas en un Curso de Matemáticas de una Escuela Pública de Puerto Rico. Nova Southeastern University. Fort Lauderdale, Florida.

Quiles, Y. & Quiñones, S. (2018). Programas en Bibliotecas Escolares y el Desarrollo de las Habilidades del Siglo 21 en Estudiantes Digitales. Nova Southeastern University. Fort Lauderdale, Florida.

Acevedo, F. & Quiñones, S. (2017). La Creación de un Sistema de Desarrollo Profesional de Acuerdo a un Estudio de Necesidades e Intereses de los Maestros de una Escuela a Nivel Elemental en Puerto Rico.

Cartagena, N. & Quiñones, S. (2017). El Desarrollo de las Destrezas Visomotoras en Niños Autistas del Preescolar a Través del Zac Browser. Nova Southeastern University. Fort Lauderdale, Florida.

Ruiz, I. & Quiñones, S. (2017). El Desarrollo del Liderazgo Transformacional en el Director Escolar y su Influencia en la Satisfacción Laboral del Docente. Nova Southeastern University. Fort Lauderdale, Florida.

Santiago, J. & Quiñones, S. (2017). Implicaciones del Liderazgo Pedagógico en la Calidad de Enseñanza y el Desempeño Académico en un Distrito Escolar de Puerto Rico. Nova Southeastern University. Fort Lauderdale, Florida.

Torres, I. & Quiñones, S. (2017). Validación de un Módulo Educativo que Integre las TICs en Enfermería en una Institución de Educación Superior de Puerto Rico. Nova Southeastern University. Fort Lauderdale, Florida.

Planas, J. & Quiñones, S. (2016). Conocimiento del Docente sobre Acoso Cibernético y las Políticas en una Institución de Educación Superior Privada de Puerto Rico. Nova Southeastern University. Fort Lauderdale, Florida.

Rivera, W. & Quiñones, S. (2015). Identificación de Factores Académicos en la Retención de Estudiantes de Enfermería. Nova Southeastern University. Fort Lauderdale, Florida

Cortés, N. & Quiñones, S. (2014). Actitudes de los Docentes de Nivel Secundario con la Integración de las Tecnologías de Información y Comunicación (TIC). Nova

Southeastern University. Fort Lauderdale, Florida.

Vélez, I. & Quiñones, S. (2014). La efectividad del aprendizaje basado en problemas para mejorar el rendimiento académico en un curso de Probabilidad y Estadística con estudiantes puertorriqueños del nivel superior. Nova Southeastern University. Fort Lauderdale, Florida.

Rodríguez, Y. & Quiñones, S. (2013). Evaluación Formativa de Módulos Instruccionales para una Modalidad Híbrida de Instrucción en el Curso de Producción de Documentos II.

Quiñones, S. (2011). Modelo Innovador de Responsabilidad Social Empresarial para Puerto Rico y Latinoamérica. León, España.

Quiñones, S. (2010). Apropriación e Integración de las Nuevas Tecnologías de Información y Comunicación a la Enseñanza de las Ciencias en la Educación Secundaria de Puerto Rico. Nova Southeastern University. Fort Lauderdale, Florida

COUNCILS/COMMITTEES/BOARDS

President's Committee of Programming and Strategic Planning 2019-Present

President's Committee for Finance and Budget

Board of Director/Treasurer

Community Socioeconomic Institute (INSEC)

Board of Director/Member 2019-Present

Corporation for Business Financing of Commerce and the Communities (COFECC)

Board of Director/Member 2016-Present

Virtual Educa Foundation

Board of Director/Vice-President 2019-2021

Council for the Management of Human Resources of Puerto Rico

Board of Director/Member 2016-2019

Council of Education - Puerto Rico